



Property Management Service Levels

	Purple Package 18% Inc VAT	Silver Package 15% Inc VAT	Bronze Package 12% Inc VAT	Rent Only 9.6% Inc VAT	Let Only £300.00 Inc VAT	Advertise Only £99.00 Inc VAT
Property Valuation	★	★	★	★	★	★
Provide an EPC	£99.00	£99.00	£99.00	£99.00	£99.00	£99.00
Market property – Upfront fee	£99.00	£99.00	£99.00	£99.00	£99.00	★
Arrange appointments and accompany viewings	★	★	★	★	★	
Conduct References on applicants	★	★	★	★	★	
Arrange for an inventory and schedule of condition to be drawn up	★	★	£99.00	£99.00	£99.00	
Draw up and sign new tenancy agreement	★	★	★	★	★	
Registration of deposit by agent	★	★	£49.00	£49.00	£49.00	
Carry out the duties of an agent according to the service level listed in the terms of business	★	★	★	★	★	
Provide a Gas safety check and advise on all other legislation, such as Fire safety, electrical safety etc	£99.00	£99.00	£99.00	£99.00	£99.00	£99.00
Provide Rent Guarantee Insurance	★					
Collect rent and chase any rent arrears	★	★	★	★		
Manage the transfer of utilities	★	★	★	★		
Conduct periodic inspection visits on the property	★	★	★			
Handle maintenance issues using approved contractors	★	★	★			
Process and pay any property specific invoices e.g. utility or council tax bills for vacant period	★	★	★			
Serve notices on tenant	★	★	★			
Check tenant out of property, comparing the initial inventory and Schedule of condition	★	★	★			
Release deposit money and handle any deposits which are disputed	★	★	★			
Re-Market the property	£99.00	£99.00	£99.00	£99.00	£99.00	£99.00

*All prices displayed have VAT included



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Platinum Partner